



VACANCY

Position: Freelance Fundraiser

Start Date: August 1st 2011

Duration: 7 months (1 month trial)

About the organisation and the function

Platform Spartak is a dynamic organization based in The Hague and active in the field of European culture and youth. The association aims to foster and facilitate inspiring encounters of young Europeans. Platform Spartak is part of an international network of cultural and youth organizations, which is implementing several projects per year. We share basic ideas on the future of Europe, but there is also space for diversity and debate. We motivate young Europeans to take part in this debate.

In 2012 the organization will have three programmes. The first one is working with young comic artists, the second is focusing on international exchange of musicians and in the third one participants will use multi-media tools to map urban life in multicultural cities in Europe. All programmes are under development, so as a fundraiser you will have to communicate intensively with the programme managers.

Platform Spartak is a voluntary association (Dutch: 'vereniging'). This means it is made up of a board, which in turn gives assignments to a number of freelancers. The board is responsible for the general planning, finances and general goals of the association. The freelancers are responsible for running the office on a daily basis. Recurring freelancers have distinguished roles within the organisation. In the function of fundraiser, you will work on a daily basis in cooperation with the other freelancers, but the board has the final responsibility over your tasks.

Tasks of the fundraiser

- To assist the project managers formulating the aims, objectives and activities of their project in a way it will attract attention of potential funders
- To prepare grant applications in close cooperation with the programme managers, general project coordinator and financial coordinator
- To network with potential funders and liaise with existing funders and sponsors
- Develop a strategy for corporate fundraising (optional)

Applicants profile

- Proven experience in institutional fundraising, experience in corporate fundraising is an asset
- Idealistic and motivated to work in a small devoted team
- Affiliation with the activities of Platform Spartak and Central and South Eastern Europe.
- Flexible and proactive attitude and willing to attend regular meetings in our office in The Hague
- Accurate, responsible, creative and able to contribute to a long term vision
- Academic writing skills in English and Dutch
- Residence in the area of the Hague is an asset.

We offer

- A responsible job in a young and dynamic organization
- Opportunities for learning and professional development
- Access to a broad international network of cultural organizations
- Remuneration depends on success of fundraising. We offer a basic freelance fee of € 1.000,- (incl. VAT) for the whole period of 7 months. In addition, a percentage of the part of the grant reserved for the organisation will be allocated to the successful candidate. In case of very successful fundraising the award amount can raise up to € 5.000,- (no cure no pay).

How to apply

Send a cover letter and CV by email to Janneke Francissen (janneke@platformspartak.eu) by July 24. Interviews will take place between July 27-29. Preferred starting date is Monday August 1st.